DIVERSION FORM for Households Seeking Shelter or Emergency Housing

HMIS DATA PRIVACY NOTICE, ACKNOWLEDGEMENT, AND ROI PROCESS COMPLETED?  YES  NO

HEAD OF HOUSEHOLD (HoH) NAME (first, middle initial, last, suffix)

|  |
| --- |
|  full   partial |

START DATE (date of conversation) PHONE NUMBER SOCIAL SECURITY NUMBER (HoH)

|  |  |  |
| --- | --- | --- |
| / / |  | ( ) - |

|  |
| --- |
| * - |

VETERAN STATUS DATE OF BIRTH (HoH) HOUSEHOLD SIZE (include HoH)

|  |  |
| --- | --- |
|  **Yes** | Served Active Duty in the US Military |
|  **No** | Did Not Serve Active Duty in the US Military |

|  |
| --- |
| / / |

# of adults:

# of children:

 full  approx. or partial ETHNICITY (HoH) PRO-NOUNS (HoH)

|  |  |
| --- | --- |
|  Non-Latino / Non-Hispanic |  |
|  Latino / Hispanic |  |

|  |
| --- |
|  He/Him  She/Her |
|  They/Them  Other |

|  |  |  |
| --- | --- | --- |
|  American Indian or Alaskan Native (AI / AN) |  |  Male |
|  Black / African American (B) |  |  Female |
|  Native Hawaiian / Other Pacific Islander (NH) |  |  Transgender female to male (Transgender man) |
|  Asian (A) |  |  Transgender male to female (Transgender woman) |
|  White (W) |  |  Gender Non-conforming |

RACE (HoH) Check all that apply. GENDER (HoH)

Part One: Current Housing Situation

(Ask Household where they slept previous night or where they’ll sleep tonight)

|  |  |  |
| --- | --- | --- |
| Homeless Situations | | |
|  Place Not Meant For Habitation (e.g. a vehicle, abandoned building, bus/train/subway/airport or anywhere outside) |  Emergency shelter, including hotel or motel paid for **with** emergency shelter voucher or RHY-funded Host Home shelter |  |
| Institutional Situations | | |
|  Foster care home or foster care group home |  Long-term care facility or nursing home | |
|  Hospital (Non-psychiatric) |  Psychiatric hospital or other psychiatric facility | |
|  Jail, prison, or juvenile detention facility |  Substance abuse treatment facility or detox center | |
| Temporary and Permanent Housing Situations | | |
|  Hotel or motel paid for **without** emergency shelter voucher |  Transitional housing for homeless persons (including homeless youth) | |
|  Residential project or halfway house with no homeless criteria |  Host Home (non-crisis) | |
|  Staying or living in a family member’s room, apartment, or house |  Owned by client, with ongoing housing subsidy | |
|  Staying or living in a friend’s room, apartment, or house |  Owned by client, with no ongoing housing subsidy | |

|  |  |
| --- | --- |
| Question | Response |
| 1. Is the place you’re currently staying safe for you?\*    * If the household discloses they are fleeing or attempting to flee DV, sexual assault, or dating violence, offer to connect them to a local Victim Services Provider (VSP). Otherwise, continue with the assessment | No – either stop the screening and refer to a VSP or skip to Q3  Yes –continue to Q2 |
| 1. Do you have to leave the place where you are currently staying? | Yes – continue to Q3  Maybe or don’t know – continue to Q3  No – STOP, offer light touch assistance only if needed+ |
| 1. Do you have another safe housing option where you could stay if needed?  * This could include a family or friend’s home, or housing obtained with money or help from family or friends. | Yes – continue to Q4  Maybe or don’t know – continue to Q4  No – continue to Q4 |
| 1. When will you no longer have a safe place to stay – yours or someone else’s – based on the housing options and resources available to you? | Tonight – proceed to Part Three  Within 7 days - proceed to Part Three  More than 7 days – STOP, offer light touch assistance only if needed, consider referral to local HP project+  Unsure = STOP, offer light touch assistance only if needed+  Do not have to leave – STOP, offer light touch assistance only if needed+ |

**Part Two: Homelessness Risk Assessment**

**Part Three: CE AP Enrollment & Diversion Action Plan**

# Describe the diversion action plan below:

|  |
| --- |
|  |

**Was Household Successfully Diverted?**

 **YES. Enter CE AP Enrollment as successful Diversion.**

 **NO. Enter CE AP Enrollment as an Unsuccessful Diversion.**